GLORIA R HAYWARD



CLERK OF THE CIRCUIT COURT
SUMTER COUNTY
PO Box 2587
215 E McCollum Avenue
Bushnell, Florida 33513
www.sumterclerk.com

Phone: (352) 569-6810 Finance: (352) 569-6610 Fax: (352) 569-6623 Fax: (352) 689-4626 Villages: (352) 689-4625

November 26, 2012

Sumter County Commissioners Service Center Wildwood, Florida 34785

RE: END OF YEAR BUDGET CLOSEOUT FOR CLERK OF CIRCUIT COURT FISCAL YEAR 11/12

Dear Commissioners;

I am filing my Constitutional Officers Financial Report as I have completed my end of year closeout. The following is a summary of the unused funds being returned to the Board of County Commissioners for settlement of the 11/12 budget.

The following amounts are the unused balances of the Clerk's budget for 11/12 fiscal year:

Administration/Official Records/Records Management	\$59	,228.09
Clerk to the Board/Finance	\$20	,161.27
Teen Court	\$	64.34

Court communications F.S. Chapter 29 \$ 756.34

Insurance supplement for court budget \$221,588.00

We were very conservative in all departments and continue to cut costs where we can. Our court budget had only one cut by the state so we did not have to use the supplement that was provided by the Board.

Thank you for your continuing support throughout the years.

Respectfully,

Gloria R. Hayward Clerk of the Circuit Court

person P. Hayward

Sumter County, Florida

STATE OF FLORIDA

CONSTITUTIONAL OFFICERS FINANCIAL REPORT FOR 2010-2011

Name of governmental unit CLERK OF THE CIRCUIT COURT	CERTIFICATION					
215 E McCollum Ave Post Office Box 247 Bushnell, Florida 33513	I do solemnly swear that the information reported herein is a true, cor and complete report of all revenue and expenditures of my office for t year ending September 30, 2012.					
Name of chief financial officer GLORIA R. HAYWARD	(Signature) Gloria R. Hayward, Clerk					
Title of chief financial officer CLERK OF THE CIRCUIT COURT	Office of: Clerk of the Circuit Court SUMTER COUNTY					
Telephone number: 352-569-6600						
**********	STATE OF FLORIDA COUNTY OF SUMTER					
Person who may be contacted regarding this report: Name - Jennifer E. Sanders	Sworn to and subscribed before me this7th day of November, 2012. Signature of Notary Public - State of Florida JENNIFER E. SANDERS (Print, type or Stamp Commissioned Name of Notary Public)					
Telephone number: 352-569-6600	Personally Known X Produced Identification Type of Identification Produced					



REPORTING ENTITY CLERK OF THE CIRCUIT COURT ID NUMBER 60-001

COMBINED STATEMENT OF POSITION ALL FUND TYPES AND ACCOUNT GROUPS REPORT AMOUNTS IN WHOLE DOLLARS ONLY

ASSETS AND OTHER DEBITS	Governmental fund types	, ,	Fiduciary fund types	General fixed assets	General long-term debt	Total (memorandum only)
Cash	1,811,605		1,306,674	xxxxxxx	xxxxxxxxx	3,118,279
Taxes and assessments receivable(net)				xxxxxxx	XXXXXXXXX	
Accounts receivable(net)				xxxxxxx	xxxxxxxxx	
Interfund receivables and advances	22,686			xxxxxxx	XXXXXXXXX	22,686
Receivables from other governments	22,939			xxxxxxxx	xxxxxxxxx	22,939
Other receivables(net)				xxxxxxxx	xxxxxxxxx	
Inventories				xxxxxxx	XXXXXXXXX	
Investments (net)				XXXXXXXX	xxxxxxxxx	
Prepaid items				xxxxxxx	xxxxxxxxx	
Other assets				XXXXXXXX	XXXXXXXXXX	
Fixed assets	xxxxxxxx				xxxxxxxxx	
Amount available in debt service	xxxxxxxx	xxxxxxx	XXXXXXX	xxxxxxx		
Amount to be provided	xxxxxxxx	xxxxxxx	xxxxxx	xxxxxxx		
TOTAL ASSETS AND OTHER DEBITS	1,857,230		1,306,674			3,163,904

(CONTINUED)

REPORTING ENTITY **CLERK OF THE CIRCUIT COURT** ID NUMBER **60-001**

COMBINED STATEMENT OF POSITION ALL FUND TYPES AND ACCOUNT GROUPS REPORT AMOUNTS IN WHOLE DOLLARS ONLY

	Governmental fund types	Proprietary fund types	Fiduciary fund types	General fixed	General long-term	Total (memorandum
LIABILITIES			lund types	assets	debt	only)
Accounts payable				XXXXXX	xxxxxxx	0
Interfund payables				xxxxx	xxxxxxx	0
Payables to other governments	301,827		844,288	xxxxxx		1,146,115
Other liabilities	188,598			xxxxxx		188,598
Deposits			462,385	xxxxxx	xxxxxxx	462,385
Obligations under reverse purchase agreements				XXXXXX	xxxxxxx	
Deferred revenue				XXXXXX	xxxxxxx	
Bonded debt payable				xxxxxx		
Other debt payable				XXXXXX		
Compensated absences				XXXXXX		
TOTAL LIABILITIES	490,425		1,306,674			1,797,098

NOTE: Bonded debt payable should reflect the amount reported on the Schedule of Bonded Indebtedness.

(CONTINUED)

REPORTING ENTITY CLERK OF THE CIRCUIT COURT ID NUMBER 60-001

COMBINED STATEMENT OF POSITION ALL FUND TYPES AND ACCOUNT GROUPS REPORT AMOUNTS IN WHOLE DOLLARS ONLY

EQUITY AND OTHER CREDITS	Government fund types	Proprietary fund types	Fiduciary fund types	General fixed assets	General long-term debt	Total (memorandum only)
Fund balance - reserved		xxxxxxxx		XXXXXXXX	xxxxxxxx	0
Fund balance - unreserved	1,343,157	xxxxxxxx	0	XXXXXXX	xxxxxxxx	1,343,157
Contributed capital	xxxxxxxxx			xxxxxxxx	xxxxxxxx	
Retained earnings - reserved	xxxxxxxxx		xxxxxxx	xxxxxxx	xxxxxxxx	
Retained earnings - unreserved	xxxxxxxxx		xxxxxxx	xxxxxxx	xxxxxxxx	
Investment in general fixed assets	xxxxxxxxx	XXXXXXX	xxxxxxx		xxxxxxxx	
TOTAL EQUITY	1,343,157		0		xxxxxxxx	1,343,157
AND OTHER CREDITS	1,833,582		1,306,674			3,140,255

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REPORTING I	ENTITY	: CLERK O	F THE CIR	CUIT COU	RT ID NUM	BER: 60	0-001
REPORTING F	UND G	ROUP: CO	MPENSAT	ION ACCO	UNT 001 F	DND	
REVENUES A	ND OTH	HEB CREDI	TQ				
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Account No.		Description	•				Amount
Account No.		Description	la				Aniount
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TOTAL REVEN	IOES A	AD O I LEK	CKEDIIS			-	1,737,632
FORM DBF-AA	-403 F	REV. 6/7/94					

				GROUP						
	REVENUES AND EXPENDITURES/EXPENSES									
REPORTIN	VG ENTITY	CLERK O	F THE CIR	CUIT COUF	 RT ID NUM	BER: 60-00	1			
REPORTIN	NG FUND G	ROUP: CO	MPENSAT	ION ACCO	UNT 001 F	UND				
EXPENDIT	URES AND	OTHER D	EBTS							
(511 THRC						Whole Dolla	ars Only			
Account No). D.	Description	1				Amount			
513	10	PERSONA	L SERVICE	S			542,804			
513		OPERATIN		SES			23,092			
513		CAPITAL C					0			
519		PERSONA					949,491			
519		OPERATIN		SES			113,507			
519		CAPITAL C					0,			
719		PERSONA					21,912			
719		OPERATIN		ES			7,373	***************************************		
719		CAPITAL C					0			
586	90	TRANSFER	OUT - UN	USED BUD	GET		79,454	***************************************		
586	93	TRANSFER	TNI - TUO S	EREST EA	RNINGS		0			
TOTAL EX	PENDITUR	ES					1.737.632			
FORM DBF	-AA-403	REV. 6/7/9	4							
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		EVENUES		GROUP NDITURES	VEXPENSE	·s	
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REPORTING	ENTITY	CLERK O	F THE CIR	CUIT COU	RT ID NUM	BER: 60-00	11
REPORTING	FUND G	ROUP: RE	CORDS TI	RUST FUNI	0 600 FUNI) 	
REVENUES			TS				
(311.000 thr	ough 390).000)		<u> </u>	ļ—	Whole Doll	ars Only
Account No.		Description	:				Amount
341		RECORDI					62,061
361		INTEREST					117
369	000	MISCELLA	NEOUS IN	COME			0
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TOTAL REVE	NUES A	ND OTHER	CREDITS				62,177
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	KEVENOE	SANDEA	PEMPHO	NEO/EAPE	NOEO	- <u>†</u>
REPORTING ENT	TITY: CLERK	OF THE C	IRCUIT CO	OURT ID N	NUMBER: 60-0	01
REPORTING FUN	ND GROUP: F	RECORDS	TRUST FI	UND 600 F	UND	
EXPENDITURES	AND OTHER	DEBTS				
(511 THROUGH 5					Whole Do	llars Only
Account No.	Description	on:				Amount
519	30 OPERAT	ING EXPE	NSES			49,355
	60 CAPITAL	OUTLAY				23,198
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TOTAL EXPENDIT	URES					72,552
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		REVENUE	S AND EX	PENDITUR	ES/EXPEN	SES	r
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REPORTING	CIVILIT	CLERKO	r ine cir	COLLCON	אטאטוו א	BER: 60-001	;
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REVENUES	AND OT	IER CREDI	TS				
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Account No.		Description):				Amount
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381				FROM BOC	C COMMU	NICATIONS	3,000
361	100	INTEREST			··		0
348,351		IV-D REIM					133,853
381		TRANSFEI					265,337
		STATE RE		UKIS			1559677
		MISC INCO)ME	·			664
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TOTAL REVE	NUES A	VD OTHER	CREDITS				1,962,531
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	FUND GROUP REVENUES AND EXPENDITURES/EXPEN	QEQ
	REVENUES AND EXPENDITURES/EXPEN	<u> </u>
REPORTING E	NTITY: CLERK OF THE CIRCUIT COURT ID N	UMBER: 60-001
REPORTING F	JND GROUP: COMPENSATION ACCOUNT 101	FUND
	S AND OTHER DEBTS	
(511 THROUGI	l 592)	Whole Dollars Only
<u></u>		
Account No.	Description:	Amour
604	10 DEDCOMAL SERVICES	67.04
604 604	10 PERSONAL SERVICES 30 OPERATING EXPENSES	67,81
604	60 CAPITAL OUTLAY	7,32
608	10 PERSONAL SERVICES	42.40
508	30 OPERATING EXPENSES	13,46
508	60 CAPITAL OUTLAY	65,46
614	10 PERSONAL SERVICES	200 07
614 614	30 OPERATING EXPENSES	369,27
		5,68
614	60 CAPITAL OUTLAY	
334	10 PERSONAL SERVICES	267,48
634	30 OPERATING EXPENSES	3,88
634	60 CAPITAL OUTLAY	
354	10 PERSONAL SERVICES	250,07
354	30 OPERATING EXPENSES	3,21
354	60 CAPITAL OUTLAY	
674	10 PERSONAL SERVICES	105,39
674	30 OPERATING EXPENSES	2,85
574	60 CAPITAL OUTLAY	
394	10 PERSONAL SERVICES	60,30
94	30 OPERATING EXPENSES	1,85
94	60 CAPITAL OUTLAY	
24	10 PERSONAL SERVICES	256,146
'24	30 OPERATING EXPENSES	5,242
24	60 CAPITAL OUTLAY	
44	10 PERSONAL SERVICES	38,85
44	30 OPERATING EXPENSES	3,25
44	60 CAPITAL OUTLAY	
64	10 PERSONAL SERVICES	240,050
64	30 OPERATING EXPENSES	7,734
64	60 CAPITAL OUTLAY	
86	90 TRANSFER OUT - UNUSED BUDGET	222,344
86	TRANSFER OUT - IV-D REIMBURSEMEN	T (
	TRANSFER OUT- UNUSED REVENUE TO	STATE 85,504
OTAL EXPEN	ITURES	2,083,229

		F) /FA 11 15 0		GROUP	VEVDENO		
	<u>_</u>	EVENUES	AND EXPE	NULLOKES	S/EXPENS	<u> </u>	******
REPORTING E	NTITY	CLERK O	F THE CIR	CUIT COU	RT ID NUM	ИBER: 60-00	1
REPORTING F	UND G	ROUP: RE	CORDS TI	L RUST FUN	 D 601 FUN	D	
REVENUES A	ND OT	 ER CREDI	TS				
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Account No.		Description	:				Amount
341		RECORDII					173,100
361		INTEREST					227
369	000	MISCELLA			<u> </u>	<u> </u>	0
		10% OF FI	NES TO CO	OURT MOD	TRUST		0
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TOTAL REVEN	UES AI	ND OTHER	CREDITS				173,326
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	REVENUES	FUND GRO		ISES
REPORTING EN	TITY: CLERK	OF THE CIRCUIT	COURT ID N	UMBER: 60-001
REPORTING FUI	ND GROUP: R	ECORDS TRUS	T FUND 601 FL	JND
EXPENDITURES (511 THROUGH (DEBTS		Whole Dollars Only
Account No.	Descriptio	n:		Amount
604	10 PERSONA 30 OPERATI 60 CAPITAL	AL SERVICES NG EXPENSES		102,105
	OUCAPITAL	OUTLAY		72,521
	# 4400 M A			
				,
TOTAL EXPENDIT	TURES			174,626
FORM DBF-AA-40	03 REV. 6/7/94			

	F	REVENUES		GROUP	S/EXPENSE	S	
REPORTING	ENTITY	: CLERK O	F THE CIR	CUIT COU	RT ID NUM	IBER: 60-00	1
REPORTING	FUND G	ROUP: RE	CORDS TI	RUST FUNI	 D 602 FUNI)	
REVENUES A			TS			Whale Dall	Only
						Whole Doll	
Account No.		Description	:		<u> </u>		Amount
341 361		RECORDIN	iG				0 127
369		100 INTEREST D00 MISCELLANEOUS INCOME					127
	10% OF FINES TO COURT MOD TRUST						139,097
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				,			
TOTAL REVE	NUES A	ND OTHER	CREDITS				139,223
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	FUND REVENUES AND EXPI	GROUP	VDENCEC	
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REPORTING ENTITY	CLERK OF THE CIR	CUIT COURT	ID NUMBER: 60-00	11
REPORTING FUND O	ROUP: RECORDS T	I RUST FUND 6	02 FUND	
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EXPENDITURES AND (511 THROUGH 592)			Whole Doll	are Only
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Account No.	Description:			Amount
519 30	OPERATING EXPEN	SES		0
60	CAPITAL OUTLAY			0
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TOTAL EXPENDITUR	ES	ļ		0
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